



St. Leonard's C.E. Primary School

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9th January, 2017

Winter Weather arrangements

Dear Parents

I would just like to remind you of our Winter Weather arrangements should we have snow.

1. If we are in school and have to close early we will make a **Groupcall** to those of you who have supplied a mobile number and a phone call to the rest. **Please note that for Groupcall this must be the mobile number of the person with the main parental responsibility to collect your child. Please complete and return the slip below if we do not have this number or up to date contact numbers.** In both cases can you please ensure that you have your mobile switched on and that you check it regularly throughout the day.

2. If snow falls overnight then please listen to **Radio Shropshire 96FM** first thing as I will call them to broadcast any early closure – please note that all radio stations that serve Shropshire will also broadcast closure information. Radio Shropshire also have a website that will give regular updates on the weather.

I hope this clarifies the arrangements but please don't hesitate to contact me or the Office if you have any concerns.

Yours sincerely

Kay Ferriday
Head Teacher

.....
This is my main/new contact number for Groupcall –

..... (number)

This is my new contact number for all calls –

.....(number)

Signed.....(parent/carer)

Your name, name of child and class.....(please print)



