



St. Leonard's C.E. Primary School

Head Teacher: Mrs K Ferriday

Deputy Head: Mr M Steele

Assistant Heads: Mrs R Spencer and Mrs H Coleman

**Innage Lane
Bridgnorth
Shropshire
WV16 4HL**

Telephone: (01746) 762781

Fax: (01746) 769509

Email: admin@bridgnorth-st-leonards.shropshire.sch.uk

Website: <http://www.bridgnorth-st-leonards.shropshire.sch.uk/>

17th November 2017

Mrs Weaver

Dear Parents

Following on from my general letter about staff changes –

Mrs Weaver will be in your child's class from the 4th December for the last 2 weeks of term. She will be getting to know them before we break up and working alongside Miss Stephenson for continuity.

Mrs Weaver will be in class thereafter for four days per week. On the 4th day Mrs Cox, one of our fully qualified Higher Level Teaching Assistants, will teach and supervise the class under Mrs Weaver's direction and planning. This way the class will have continuity throughout the week, rather than having a completely new 3rd person. The children know Mrs Cox and she will also spend more time with them towards the end of this term.

Should you have any concerns please don't hesitate to come and see me.

Yours sincerely

Kay Ferriday
Head Teacher

